

Laramie Peak Humane Society 3-19-24 Board Minutes

In Attendance: Johnna Shepherd, Jackie Downie, Jennifer Clowers, Carolyn Green, Courtney Conkle, Erin Ammons, Felicia Smith, Lisa Patterson

Call to order: 6:04 pm

Approval of agenda: Carolyn, 2nd Courtney

Approval of minutes: Correction of Courtney's name spelling, Motion to approve with correction by Jackie, 2nd Johnna

Treasurer's Report : 4 Signatures were needed for the Capital Funds, Money has been transferred and account is set up.

Sale of house in Glenrock is delayed for repairs, should close in approximately 4 weeks. Working on condensing the CCB reports. Johnna will schedule a finance committee meeting.

Shelter Report: TNRs planned for Orin and Rolling Hills. Reviewed Aid to Others applications and provided recommended changes and corrections. May 15 will be the Community Spay and Neuter Clinic at AAC. AAC is holding a horse vaccination clinic and will be donating 5% to LPHS. WYO Gives is July 10th, this is a great fundraising opportunity and Erin is wanting to sign us up. Petco Love- grant opportunity for a scholarship to send someone to be a vet tech. Kitten shower event on April 19-20 (Tractor Supply & Pet Smart). Lisa ordered jackets for the staff and shirts for Bingo

Old Business:

Website update: Erin researched options and is recommending we stay with Squarespace. There is training and project update information available to help with the website.

American Funds transfer is complete.

Courtney made a motion to forego the July raises and implement the new market increase raises effect the next full pay period. 2nd by Felicia, all in favor, motion carried.

RFQ: Commissioners approved it and it will be published in the Douglas Budget March 27th and April 3rd. April 24th will be the date the Commissioners open the bids and review them.

New Business:

50 Families BBQ: Dates will be sent to Felicia to compile by April 10th. This will help with everyone's busy schedules. Discussed names and decided on Animal Allies as the title.

Training events: AWAC in Colorado is Aug 26-28, sign up needs to be done before June. Wyoming Community Fund, Best Friends Network is in July, Nonprofit conference is May 14-16. Discussed keeping the training topic on the agenda moving forward to help keep an up to date for training opportunities on the radar.

Adjourned at 7:38pm

Executive Session 7:39 pm

General session re-adjourned at 8:26 pm.

Motion to give Executive Director a pay increase with a defined job description by Felicia, 2nd by Courtney. All in favor, motion carried.

Adjourned at 8:29 pm

Respectfully submitted,

Felicia Smith

Secretary